

# Minutes LIBRARY ADVISORY BOARD November 7, 2012

Minutes of the Library Advisory Board (LAB) recorded at 6 p.m. on November 7, 2012, within the Tempe Public Library Board Room, 3500 S. Rural Road, Tempe, AZ.

#### (MEMBERS) Present:

Paul Hubbell, Chair Johnny Tse, Vice Chair Michael (Mike) Berkley Kirk Deem Patricia (Trish) DeGraaf Ann Lynn DiDomenico Virginia (Ginny) Sylvester

#### (MEMBERS) Absent:

Dawn Thacker

#### City Staff Present:

Barbara Roberts, Deputy Community Services Director, Library & Cultural Services Division Tracy Hokaj, Librarian - Library and Cultural Services Division

#### Guest(s) Present:

None

#### Agenda Item 1 - Call to Order

 Paul Hubbell, Library Advisory Board (LAB) Chair, called the meeting to order at 6:02 p.m.

## <u>Agenda Item 2 - Approval of the September 5, 2012, Library Advisory Board Meeting Minutes</u> <u>Document</u>

MOTION:

Kirk Deem moved to approve the September 5, 2012, Library Advisory

Board meeting minutes document as presented.

SECOND:

Patricia DeGraaf seconded.

**DECISION:** 

September 5, 2012, Library Advisory Board meeting minutes document

approved as presented.

#### Agenda Item 3 - Library Advisory Board Chair Report

Discussion ensued on board meeting by-laws and absence of board members.

 Consideration of Change in Date of Meeting – Discussion ensued on possible change in meeting day. Discussion will continue after check of Board room availability. Next meeting will resume as regularly scheduled.

### <u>Agenda Item 4 - Library Report: Barbara Roberts - Deputy Community Services</u> Director, Library & Cultural Services Division

- Discussion of Fiscal Year 2011/12 Library Statistics and Collection Statistics.
  - o Discussion ensued on statistics of material circulation; visitor statistics; use of electronic resources and e-books; and collection size versus turnover rate.
  - o Discussion ensued on materials budget.
  - o Discussion ensued on e-books and digital consortiums.
- Discussion of General Plan 2040 vision for the library.
  - o Discussion ensued on the city's future strategic planning and what the library board members would like to see in the future for the library.
- Library Report Barbara Roberts reported on:
  - o the search for a new ILS system.
  - o improvements to outreach programs.
  - o changes to cataloging materials and call number scheme.
  - o weeding progress.
  - a state-in-aid grant to access technology.
  - o consolidation and staff restructuring.
  - o check-out improvement plans.
  - o the next fiscal budget year process.
  - o the staff service-desk improvement team.
  - o the librarian work teams.

#### Agenda Item 5 - Friends of the Tempe Public Library Report

None

#### Agenda Item 6 - Board Members' Announcements

- Michael (Mike) Berkley mentioned the recent renovation of the New York Public Library.
- Ann Lynn DiDomenico announced she will be presenting at the 2012 AzLA conference.

#### Agenda Item 7 - Public Appearances

No public appearances.

#### Agenda Item 8 - Adjournment

· Meeting adjourned at 7:12 p.m.

The next meeting of the Library Advisory Board is scheduled to take place at 6 p.m. on December 5, 2012, within the Tempe Public Library's second floor Board Room, 3500 S. Rural Road, Tempe, AZ, 85282.

Prepared by: Tracy Hokaj

Reviewed by: Barbara Roberts

Paul Hubbell 1/10/13

Library Advisory Board Chair